



City of Cardiff Swimming Club
Clwb Nofio Dinas Caerdydd



KEITH · BEWLEY · MEMORIAL · SPRINT 20 SHORT COURSE LEVEL 2 MEET 19



Saturday 2nd November 2019

Cardiff International Pool



Event Information and Entry Forms

Licence Number: 2WL191350

(Under FINA Technical Rules & Swim Wales Laws)

ALL SESSION TIMES TO BE CONFIRMED



City of Cardiff Swimming Club

Clwb Nofio Dinas Caerdydd

CITY OF CARDIFF SWIMMING CLUB

1st KEITH BEWLEY MEMORIAL SPRINT MEET

**LICENCE NUMBER 2WL191350
(Under FINA Technical Rules and Swim Wales Laws)**

Saturday 2nd November 2019

This is a Level 2 Licenced SHORT COURSE Meet enabling qualification to National SC Championships

Only electronic entries will be accepted for this meet.

VENUE	Cardiff International Pool, Olympian Drive, Cardiff, CF11 0JS		
POOL	10 Lane 25m pool Omega electronic timing anti-turbulence lane ropes		
AGE GROUPS	Boys	9yrs, 10yrs, 11/12yrs, 13/14yrs, 15yrs & Over	
	Girls	9yrs, 10yrs, 11/12yrs, 13/14yrs, 15yrs & Over	
	OPEN	Para Swimmers	

AGE UP DATE **2 November 2019** | **Minimum age for entry is 9 years**

EVENTS
(all events Heat Declared Winner)

50m	Freestyle, Backstroke, Breaststroke, Butterfly	- All Age Groups
100m	Individual Medley	- All Age Groups

Keith Bewley dedicated his whole life to swimming. From starting the very successful Wigan Wasp Program; that produced so many Olympians, to leading Swim Ireland to the Beijing Olympics in 2008. Keith's whole life was about offering opportunities to athletes so they could fulfil their individual potential.

Keith coached at the City of Cardiff Swimming Club for the last 10 years of his life, working with swimmers of all ages and abilities. He played a key role in the development of athletes throughout the whole club from early entry level to Olympians.

remembering | Keith Bewley



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PROMOTER'S CONDITIONS

AWARDS

Medals will be given to the first 3 places in each age category and to Multi Class swimmers based on para swimming points.

An additional award will be made to the Top Visiting Club.

Medals will be available on the day and can be collected from the medal table on poolside. Swimmers must ensure that they are suitably clothed (t-shirt and shorts) when receiving awards.

ENTRIES

Qualifying and Consideration times will be applied to all events. All entry times must be faster than the CT. Entry Times outside these limits. Entries with 'No Time' submitted may be accepted, subject to swimmer numbers.

The sport of swimming for athletes with impairment is governed by the IPC, and co-ordinated by the World Para Swimming Technical Committee, using the International Swimming Federation's (FINA) modified rules.

"It is important that within the competitive programme, individuals are able to compete in events which are appropriate to their stage of development and talents".

Entry Times must have been obtained at a licenced meet, and random checks will be made against the ASA Online Rankings Database. City of Cardiff Swimming Club may request validation of any stated entry time.

Para swimmer entry will only be accepted from classified swimmers with British/IPC classification. Swimmers without a classification will not be able to compete.

Para swimmers will be integrated into events in accordance with their entry time which must be faster than the para swimmer consideration standards in the designated events set out in this meet pack. They can only enter the events listed in these standards.

If swimmers are found to have entered the meet with any false or made up times, they will be disqualified from all events that they have entered and their entry fees will be forfeited.

Entry times may be submitted as short course or long course times using the Hy-Tek entry file but will be converted to short course times using Hy-Tek's Meet Manager software. Estimated times are not permitted.

The electronic event entry file can be obtained from the fixtures page on our website: www.cardiffswimming.co.uk

Electronic entries/enquiries can be emailed to home.meets@cardiffswimming.co.uk

Electronic entries must be produced from Hy-Tek's Team Manager or Team Manager Lite software. Team Manager Lite application and instructions can be downloaded free of charge from www.hy-tek ltd.com/downloads

Para swimmers are allocated Exception Codes, which prevent them from being disqualified for rule infringement due to the nature of their impairment.



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The promoter will be responsible for having up to date information about each swimmer at entry and will provide this to the meet referee prior to the commencement of the meet. In order to comply with this, we will confirm the information to para swimmers and request that they/clubs confirm it is correct and up to date.

Clubs are requested to send all entries with an entry report, completed summary sheet and any poolside applications at the same time with one payment, preferably via BACS transfer, to cover all swimmers and coach passes.

BACS details are available upon request for payment of entry fees and passes.

Electronic entries will be acknowledged with receipt confirmation. No entries will be processed until full and complete payment is received.

There will be no Time Trials or Exhibition Swims permitted at this event and there will be no entries on the day.

Entry forms are to be retained by the club and there will be no entry cards for this event.

Please ensure that you put adequate postage on posted entries. Envelopes with insufficient postage will not be collected from the Royal Mail depot.

Entries will be rejected for the following reasons:

- ❖ Incorrectly completed and received without the relevant fee
- ❖ Outside the consideration entry times or entry submitted with No Time
- ❖ Improved entries
- ❖ Received after the closing date MONDAY 30 September 2019 at 20:00

NO LATE ENTRIES WILL BE ACCEPTED | NO ENTRIES ON THE DAY

The Promoter reserves the right to limit entries. In the event that entries are rejected the entry fee will be refunded to club in question.

City of Cardiff Swimming Club reserves the right to return entries if the meet is oversubscribed. In this case, the slowest entry times in each age group will be rejected and swimmers will be scratched at the promoter's discretion.

City of Cardiff Swimming Club reserves the right to cancel the event if the meet is under subscribed.

City of Cardiff Swimming Club reserves the right to move events (as a last resort) if the meet is oversubscribed in order to comply with timing requirements set out by Meet Licensing.

On receipt of all entries City of Cardiff Swimming Club will run a competition entry check to ensure all entrants are current members of their club and their details exactly match with the records held on Rankings. Clubs will be notified of any "non-matches" or other issues detected. They must provide updated swimmer information. There is a chance that non-matched swimmers will not have their results added to Rankings who no longer will add any failed result.



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ENTRY PRICING	£7.00 per event
CLOSING DATE	MONDAY 30 SEPTEMBER 2019 Time: 20:00 (No late entries will be accepted)
SPECTATOR ENTRY	Meet programme £3.00 and there will be FREE spectator entry.
SEEDING	All events will be spearheaded and swum slow to fast, based on entry times.
WITHDRAWALS	<p>All withdrawals must be notified via email home.meets@cardiffswimming.co.uk before the commencement of the meet.</p> <p>During the gala, all withdrawals must be notified in writing to the meet office by no later than 5:00pm on the day before competition.</p> <p>No refunds will be made for withdrawals after the entry deadline other than on medical grounds. A medical note must be provided on or before 30 November 2019.</p>
WARM DOWN POOL	There will be a warm down pool available throughout the meet which will also be used in the warm ups and available for swimmers to use after their events.
SESSION TIMES	<p>Session timing will be finalised once all entries have been processed and swimmers/clubs will be notified accordingly.</p> <p>Please note that it is the swimmers' responsibility to present themselves, ready to swim, to the Marshalling Area prior to the start of their event.</p>
OFFICIALS	Visiting clubs are requested to provide at least one qualified official per session and their details (together with their qualification) are to be forwarded with the entry information. Meals and refreshments will be provided.
POOLSIDE PASSES	<p>Passes must be purchased in advance of the Meet for all coaches, chaperones, personal care attendants and team managers who require poolside access.</p> <p>£15.00 per poolside pass - to be worn at all times to gain access to and whilst on poolside. Para swimmers' personal care attendants will be entitled to one free Pass. A maximum of 5 "Club Staff" will be permitted poolside.</p> <p>Swim Wales passes may be used for identification; however, a poolside pass must be purchased. Passes will only be issued on receipt of Swim Wales/ASA registration number, a DBS number and a passport photo.</p> <p>All coaches, chaperones, personal care attendants and team managers must conform to the ASA child protection procedures and complete the form in this Meet Pack</p> <p>THERE IS NO ACCESS TO POOLSIDE FOR ANYONE WITHOUT A POOL PASS. PASSES MUST BE PURCHASED IN ADVANCE, NOT ON THE DAY.</p>
STARTS	Over the top starts will be used wherever possible.
ELECTRONICS	Omega electronic timing system with electronic display provided by Swiss Timing.



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PROGRAMME OF EVENTS

SATURDAY SESSION ONE				SUNDAY SESSION TWO			
Warm up & Session Times TBC				Warm up & Session Times TBC			
101 HDW	Male	9-12	50m Freestyle	201 HDW	Female	9-12	50m Freestyle
102 HDW	Female	9-12	50m Butterfly	202 HDW	Male	9-12	50m Butterfly
103 HDW	Male	13+	50m Breaststroke	203 HDW	Female	13+	50m Breaststroke
104 HDW	Female	13+	50m Backstroke	204 HDW	Male	13+	50m Backstroke
105 HDW	Male	9-12	50m Backstroke	205 HDW	Female	9-12	50m Backstroke
106 HDW	Female	9-12	50m Breaststroke	206 HDW	Male	9-12	50m Breaststroke
107 HDW	Male	13+	50m Butterfly	207 HDW	Female	13+	50m Butterfly
108 HDW	Female	13+	50m Freestyle	208 HDW	Male	13+	50m Freestyle

SATURDAY SESSION THREE			
Warm up & Session Times TBC			
301 HDW	Female	9-12	100m IM
302 HDW	Male	9-12	100m IM
303 HDW	Female	13+	100m IM
304 HDW	Male	13+	100m IM

MEET RESULTS

City of Cardiff Swimming Club will be running a live results service throughout the meet, and live results will also be available on Hy-Tek's **'Meet Mobile'** app, for iPhone and iPad.

The Meet results will be posted on the City of Cardiff Swimming Club website within 72 hours of the Meet closing. Results will be submitted to British Swimming and Swim Wales for their reference and inclusion in rankings.

For clubs using Hy-Tek, a complete electronic copy of the Meet results can be obtained following the Meet. For all other clubs a PDF copy of the Meet results can be obtained following the Meet. Any Clubs wishing to use this service should provide their e-mail details to the Meet Office during or prior to the Meet.

CAR PARKING

Car parking places are provided close to the Cardiff International Pool and details will be confirmed in due course.

REFRESHMENTS

The Café, which provides a catering facility serving refreshments for swimmers, spectators and coaches, will operate throughout this Meet.

Refreshments may not be taken onto the poolside. There are also local facilities located near Cardiff International Pool.

HEALTH & SAFETY

All swimmers, officials, volunteers, spectators, and visitors are required, at all times, to abide by the rules set out in the Pool Operating Procedures and Normal Operating Procedures & Emergency Action Plan for Cardiff International Pool.

No outdoors shoes to be worn on the poolside. Suitable footwear must be worn outside the pool area (including the balcony area) and particularly when moving around and climbing the steps in the competitors' area.

For safety and security reasons, the wearing of jewellery is not permitted while in the water during warm-ups / swim-downs and / or competition. This includes



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watches, necklaces, chains, bangles, wrist bands, earrings (except studs), and rings (except wedding bands).

City of Cardiff Swimming Club will not be responsible for any jewellery brought to events and will not be liable if such jewellery is lost or damaged.

The front four rows of the spectator area are reserved for swimmers and coaches only seated in their Clubs. **Swimmers are asked not to enter the spectators' area or balcony/foyer whilst they are competing.**

If you are unable to execute a competent racing dive do not use the starting blocks at any time during this swim meet. A competent racing dive is defined as in the ASA Competitive start award; each swimmer is required to hold one of these. It is the Coach and/or Team Managers responsibility to ensure that this is the case for all swimmers intending to execute a racing dive.

No swimmer should topple into the water in the event of a false or faulty start - a proper shallow dive must be performed. It is the responsibility of the swimmer and/or parent to declare to the referee any disability or medical condition that could present a health or safety risk.

If such a disability or medical condition exists swimmers must produce a medical certificate confirming that their participation presents no health or safety problems.

CONDUCT

Behavior becomes "unacceptable" when it is considered "offensive" to others; this includes, but is not limited to, the following:

Theft, willful damage to property and or equipment, acts of vandalism, abuse of alcohol and or drugs, bullying, offensive language, aggressive/violent acts, threatening behavior, all breaches of safety practices, failure to comply with instructions/directions, actions that bring the sport of swimming into disrepute

Unacceptable behavior will not be tolerated in any circumstances, and all such occurrences will be referred to the Meet Director and Referee and could result in removal from the competition.

DATA PROTECTION

Submission of entries implies consent to the holding of any personal data collected and used by City of Cardiff Swimming Club in accordance with the Data Protection Act 1998 and General Data Protection Regulations (GDPR) May 2018.

These details may be made public before, during or after the Meet. All data will be recorded privately, securely stored and disposed of when no longer needed. You have the right to view your personal data & request its deletion under GDPR.

SWIM SHOP

A Swim Shop will be in operation throughout the Meet.

CAMERA USE

The use of all photographic equipment and mobile phones are controlled at this Meet. NO FLASH photography is permitted. This guidance applies to all images and videos taken on any type of camera or recording device (including mobile phones) at the Meet.



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Mobile phones that have a camera facility/hardware are recognised as a camera or photographic device. City of Cardiff Swimming Club follow Swim Wales guidance which does not support the banning of phones but does support the requirement that phones should emit a 'noticeable sound' if the camera facility is used.

Any photos taken should fall within the Swim Wales guidelines which are contained in the General Meet Conditions under "Events" at www.swimwales.org/key-documents

The publishing of a photograph of a swimmer under 18, either on a notice board or in a published article or video recording (including video streaming) of the Meet should only be done with parental consent and in line with Swim Wales guidelines.

ACCOMMODATION

A range of online bookable hotels is available in categories from two to five stars, and most hotels and B&B's are only a short walk from the city's visitor attractions, shops and rail station. To reserve accommodation online visit www.visitcardiff.com/accommodation-in-cardiff

GENERAL

Any point not covered by these rules will be at the discretion of the organisers. Depending upon the situation, the Referees decision will be final.

APPEALS

Any appeals must be submitted in accordance with FINA procedures and will be handled appropriately by the Meet Director and Referees

EMERGENCY PROCEDURE

Any evacuation of the Cardiff International Pool will be led by the Legacy Leisure staff over the gala event with no action required other than to follow the instructions of the centre staff.

Suspicious Items If you suspect a suspicious item:

- Do not touch. Try and identify an owner in the immediate area
- If you still think it is suspicious do not feel embarrassed or assume someone has already reported it
- Report it to a member of the centre staff, or if they are not available dial 999 (do not use your mobile phone in the immediate vicinity)
- Move away to a safe distance - Even for a small item such as a briefcase move at least 100m away from the item starting from the centre and moving out.
- Report anyone entering an area they shouldn't be in
- Remain vigilant to any suspicious activity and report to a member of the Centre staff immediately

REMEMBER - IF YOU THINK IT IS SUSPICIOUS SAY SOMETHING



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Keith Bewley Memorial Sprint Meet Short Course

Cardiff International Pool, Cardiff

2 November 2019

LICENCE NUMBER 2WL191350 | (Under FINA Technical Rules and Swim Wales Laws)

SHORT COURSE QUALIFYING TIMES & CONSIDERATION TIMES

MALE										
AGE		9	10	11	12	13	14	15	16	17/over
50m Freestyle	QT	40.70	38.00	35.90	33.90	32.10	30.40	29.10	28.30	27.80
	CT	50.70	48.00	45.90	43.90	42.10	40.40	39.10	38.30	27.80
50m Breaststroke	QT	53.20	49.60	46.50	43.70	40.70	38.60	36.80	35.60	35.00
	CT	1:03.20	59.60	56.50	53.70	50.70	48.60	46.80	45.60	45.00
50m Butterfly	QT	45.90	42.40	39.60	37.50	35.30	33.40	31.70	30.90	30.10
	CT	55.90	52.40	49.60	47.50	45.30	43.40	41.70	40.90	40.10
50m Backstroke	QT	46.90	43.60	41.20	39.00	36.50	34.80	33.10	31.90	31.50
	CT	56.90	53.60	51.20	49.00	46.50	44.80	43.10	41.90	41.50
100m I/M	QT	1:43.30	1:36.20	1:30.90	1:26.00	1:20.70	1:16.00	1:12.90	1:10.30	1:09.00
	CT	1:53.30	1:46.20	1:40.90	1:36.00	1:30.70	1:26.00	1:22.90	1:20.30	1:19.00

FEMALE										
AGE		9	10	11	12	13	14	15	16	17/over
50m Freestyle	QT	41.10	38.50	36.50	34.70	33.30	32.40	31.70	31.30	31.30
	CT	51.10	48.50	46.50	44.70	43.30	42.40	41.70	41.30	41.30
50m Breaststroke	QT	54.20	50.00	46.70	44.00	42.10	40.80	39.80	39.40	39.10
	CT	1:04.20	1:02.00	56.70	54.00	52.10	50.80	49.80	49.40	49.10
50m Butterfly	QT	46.50	42.40	40.10	37.90	36.40	35.20	34.40	34.00	33.90
	CT	56.50	52.40	50.10	47.90	46.40	45.20	44.40	44.00	43.90
50m Backstroke	QT	47.30	43.80	41.40	39.30	37.70	36.50	35.90	35.30	35.10
	CT	57.30	53.80	51.40	49.30	47.70	46.50	45.90	45.30	45.10
100m I/M	QT	1:45.30	1:35.10	1:31.30	1:26.40	1:22.60	1:20.60	1:19.10	1:17.60	1:17.20
	CT	1:55.30	1:45.10	1:41.30	1:36.40	1:32.60	1:30.60	1:29.10	1:27.60	1:27.20

50m Free	M	F	50m back	M	F	50m brst	M	F
S1	02:29.23	02:14.58	S1	01:57.10	03:37.46	SB1	05:36.38	03:37.31
S2	01:36.37	01:54.27	S2	01:20.37	01:46.80	SB2	01:26.86	02:17.42
S3	01:07.49	01:14.62	S3	01:13.78	01:22.27	SB3	01:19.07	01:36.99
S4	01:03.31	01:04.82	S4	01:11.07	01:22.59			
S5	00:54.75	00:59.50	S5	01:02.27	01:12.51			
S6	00:47.46	00:55.06						
S7	00:45.63	00:53.22	50m Fly	M	F			
S8	00:42.67	00:48.85	S1			PARA SWIMMING CONSIDERATION STANDARDS BPSIM - Level 2 NOTE NO PARA SWIMMING CONSIDERATION STANDARDS in 100m IM		
S9	00:41.60	00:46.22	S2	03:50.69	03:43.66			
S10	00:37.70	00:44.35	S3	02:15.86	02:26.70			
S11	00:42.43	00:49.33	S4	01:15.87	02:23.50			
S12	00:38.62	00:45.41	S5	00:56.99	01:13.18			
S13	00:38.74	00:44.80	S6	00:49.42	00:58.90			
S14	00:40.64	00:45.66						

QT = Qualification Time CT = Consideration Time

Long Course Times will be converted to Short Course by Hy-Tek Meet Manager Software
The organisers reserve the right to return Entries



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Keith Bewley Memorial Sprint Meet Short Course

Cardiff International Pool, Cardiff

2 November 2019

LICENCE NUMBER 2WL191350

(Under FINA Technical Rules and Swim Wales Laws)

Coaches/Team Managers/ Chaperone/Pass - Application Form

Name of Club		Club Code
Full Name(s)	1 2 3 4 5	
Position(s) in Club		
ADDRESS		
TEL No./Mobile		
E Mail		
Swim Wales ASA/Scottish Swimming Affiliation No.	1 2 3 4 5	DBS Number(s): 1 2 3 4 5

The above-named person is authorised to hold a pass for this club

CLUB SECRETARY.....SIGNED:

Please note only members affiliated to Swim Wales/Scottish Swimming/ASA or a member of a FINA affiliated country will be eligible for a coach's pass.

Only applications with photographs will be accepted. Could applicants please write their full name on the rear of the photographs.

Please send a BACS transfer in the sum of £15.00 (or cheque made payable to City of Cardiff Swimming Club) per pass requested.

There will be no access to the poolside without a coach's pass. Passes will be restricted to a maximum of 5 passes per club and are non-transferable.

All completed forms to be returned to

Stephen Jones
18 Nasturtium Way CARDIFF CF23 8SF
EMAIL: home.meets@cardiffswimming.co.uk

CLOSING DATE: Monday 30 SEPTEMBER 2019



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Cardiff International Pool, Cardiff

2 November 2019

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Meet Entry Summary Sheet

This Form must be completed and returned with the Hy-Tek Meet Entry Fee Report and Entry File, unless already emailed to home.meets@cardiffswimming.co.uk

Name of Club		Club Code
Contact Name		YOUR CLUB BANK DETAILS
Address		Bank Sort Code Account No. PLEASE COMPLETE FOR ANY REFUND
TEL No./Mobile		
E Mail		
TEAM SIZE		
No. Of Individual Entries	@ £7.00 per event	£
No. Of Coaches Passes	@ £15.00	£
Total payment made payable to City of Cardiff Swimming Club		£

**It is requested that a single payment via BACS is made for the complete club entry.
PLEASE EMAIL FOR CCSC BANK DETAILS**

I declare that only our team members who have reached the standard of the ASA Competitive Start Award will be permitted to start from the poolside. Those who have not will start in the water.

I confirm all the Meet Conditions have been brought to the attention of swimmers, parents/guardians and coaches including the rules regarding photography.

I agree to abide by the conditions laid down by the Meet Management for this event.

Club Secretary SignatureDate:

Entries, payments and supporting reports, and poolside pass applications should be sent to:

Stephen Jones
18 Nasturtium Way
CARDIFF CF23 8SF

CLOSING DATE: Monday 30 SEPTEMBER 2019



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Officials Nomination Form

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

Name of Club		Club Code
Full Name		
Qualification (J1 J2 J2S Referee)		
ADDRESS		
TEL No./Mobile		
E Mail		
Swim Wales ASA/Scottish Swimming Affiliation No.		DBS Number:

Available Sessions

1	<input type="text"/>	2	<input type="text"/>	3	<input type="text"/>
	<input type="text"/>		<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>		<input type="text"/>

All completed forms to be e-mailed to Jim McCulloch: officials@cardiffswimming.co.uk